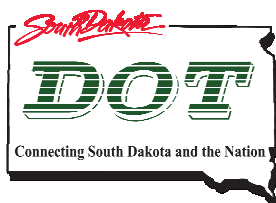


South Dakota Small Community Transportation Planning Program



Program Summary and Application

February 2021



Small Community Transportation Planning Program

1. Overview

The passage of Fixing America's Surface Transportation Act or "FAST Act", continues the requirement that the SDDOT set aside 2 percent of the apportionments received from the four federal transportation funding programs (the National Highway Performance Program (NHPP); the Surface Transportation Program (STP); the Highway Safety Improvement Program (HSIP); and the Congestion Mitigation Air Quality Improvement Program (CMAQ) Program) for transportation planning and research activities. This set aside program is titled the State Planning & Research (SPR) Program. Historically, the South Dakota Department of Transportation (SDDOT) used a portion of the SPR funds for transportation planning studies for counties and cities >2000 in population not within a Metropolitan Planning Area.

The previous federal highway bill (MAP-21) created the Transportation Alternatives Program (TAP), a grant program that uses federal transportation funds for specific activities that enhance the intermodal transportation system and provide safe alternative transportation options. TAP replaced the former Transportation Enhancement Program and consolidates those eligible activities with the Safe Routes to School, Scenic Byways and Recreation Trails Programs. TAP builds upon the legacy of the Transportation Enhancement Program by expanding travel choices, strengthening the local economy, improving the quality of life and protecting the environment.

Having worked through a few rounds of TAP applications, it has become apparent that many of the small communities applying for the grant funds are lacking an overall community transportation plan. The absence of a community transportation plan may be a detriment in obtaining TAP and other transportation related funds. It may also be a detriment to the community as a whole as it grows and changes. Not only will a community transportation plan be a benefit in many funding situations, but it will also help aid a community in developing a transportation network that provides better access to schools, business districts, residential districts, agricultural and industrial facilities, and parks and recreation attractions.

With that in mind, the SDDOT is dedicating a portion of its 2021-22 SPR funds to establish the Small Community Transportation Planning Program.

2. Eligibility

All South Dakota communities under 2,000 in population and not included within a Metropolitan Planning Area are eligible to apply to have a plan developed under this program.

All cities > 2000 in population not within Metropolitan Planning Area are eligible to apply for similar funds under the State Planning & Research Program for Local Governments program. Cities and counties within a Metropolitan Planning Area should have their plan developed through the Metropolitan Planning Organization.

3. Application

Interested communities must complete the attached application explaining the community's need for a transportation plan and the desired outcome for the community. Applications should be mailed to Steve Gramm, Project Development Office, SDDOT, 700 E. Broadway, Pierre, SD 57501 and must be postmarked on or before March 31, 2021.

4. Funding

The 2021-22 SPR funds will be used for DOT staff time and materials to complete the Small Community Transportation Plan for the selected community or communities. As local match, the selected community will contribute City Staff and City Engineering time and materials. If the City Engineer is a consultant, the City will pay the consultant directly for their time and materials. The selected community will also be responsible for the providing the meeting rooms, advertising and other expenses associated with the community meetings.

5. Plan Development

Upon approval of the application, the SDDOT will work with the local community to establish a community stakeholder team to outline and guide the planning process. The stakeholder team will be comprised of City and school staff, business and industry representatives, interested citizens and other community members.

The SDDOT will lead the planning process with active participation from the community and community stakeholder team. The study will follow all applicable Federal and State requirements.

City staff will be tasked with gathering existing community information including such items as existing planning documents, relative ordinances and design guidelines, base maps and other documents to assist with the planning process.

Community involvement in the planning process will include community information gathering, community stakeholder interviews, community input meeting, a community tour and a community open house to present the final plan.

6. Product

The final product produced by the SDDOT with community input may include some or all of the following:

- Community Intermodal (car/truck/bike/walk/train/transit) Transportation Plan
- Safety Elements
- Traffic Calming and Speed Reduction Techniques
- Pavement Management
- Americans with Disabilities Act (ADA) of 1990 Compliance Plan
- Route Designation (Safe Route to School/Safe Route for Non-Drivers/Truck Route)
- Project Identification and Prioritization
- Identification of Funding Sources
- Recommendations of Non-Infrastructure Elements (Education, Enforcement, Encouragement)

7. Ineligible Activities

Federal law prohibits the following activities from using SPR funds:

- Preliminary Design
- Final Design
- Construction
- Maintenance
- Equipment Purchase

8. Estimated Project Schedule

- **March 31, 2021** – Application to be submitted to the SDDOT. Applications must be emailed or postmarked on or before March 31, 2020.
- **Early April, 2021** – Community Selection
- **Late April / Early May, 2021** – Plan kick-off meeting with Selected Communities
- **Late May, 2021** – Community Tour and Input Meetings
- **June and July, 2021** – Plan Development and Educational Sessions
- **August 2021** – Final Plan Presentation

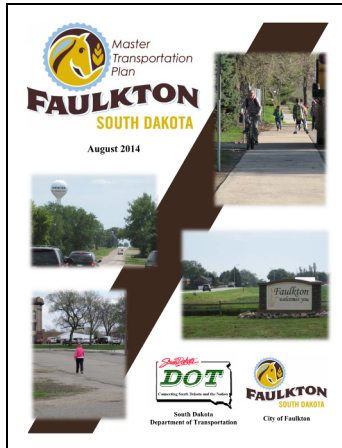
9. Questions

Questions concerning this program should be directed to:

Steve Gramm, P.E.
SDDOT Project Development
700 East Broadway Avenue
Pierre, SD 57501
steve.gramm@state.sd.us
Phone 605.773.6641

10. Recently Completed Studies Under this Program

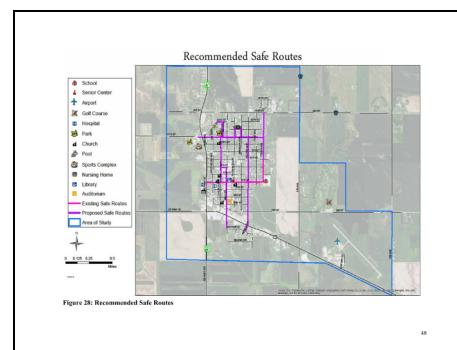
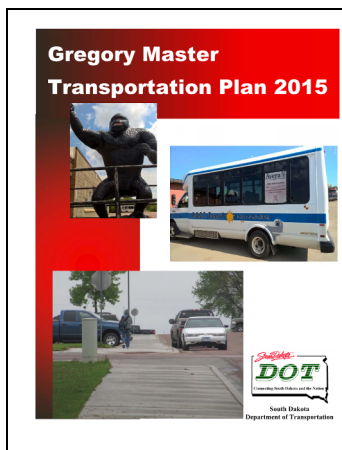
Faulkton Area Master Transportation Plan – 2014



Reference: Sallie Traver, Finance Officer, City of Faulkton, (605) 598-6515.

Study Report: <https://dot.sd.gov/media/documents/FaulktonMasterTransportationPlanWEB.pdf>

Gregory Area Master Transportation Plan – 2015

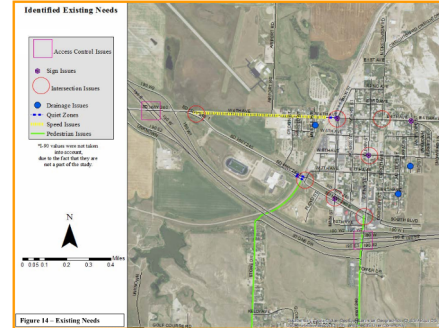
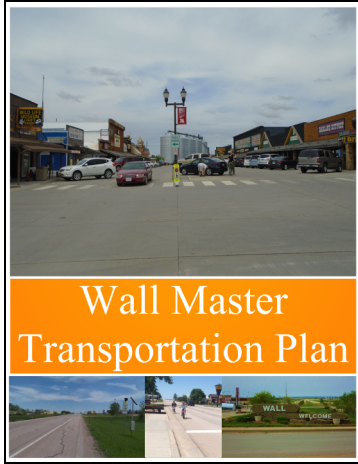


Reference: Al Cerny, City Administrator, City of Gregory, (605) 835-8270.

Study Report:

https://dot.sd.gov/media/documents/Gregory_Master_Transportation_Plan_Final_Report.pdf

Wall Area Master Transportation Plan – 2017



Reference: Cheyenne McGriff, Economic Development Director, City of Wall, (605) 279-2658.

Study Report: <https://dot.sd.gov/media/documents/WallMasterPlan-Final.pdf>

**APPLICATION FOR A SMALL COMMUNITY
TRANSPORTATION PLANNING STUDY**

APPLICANT: _____

LOCAL STUDY CONTACT

This contact should be knowledgeable about the study's intentions and the application, as they may be contacted for additional information and will receive all correspondence.

Contact Person: _____

Title: _____

Address: _____

City: _____ SD

Zip Code: _____

Phone Number: _____

Email Address: _____

APPROVAL TO SUBMIT APPLICATION

Name: _____

Signature: _____

Date: _____

Please submit on or before March 31, 2021

to

Steve Gramm, P.E.

SDDOT – Project Development

700 East Broadway Avenue

Pierre, SD 57501

steve.gramm@state.sd.us

Phone: (605) 773-6641

PLAN INTENTION

Please describe the perceived need for the study and the desired outcome and products the plan will produce for your community and the benefit to your community and, if applicable, the SDDOT.

[illegible]

PUBLIC INVOLVEMENT

Please check all levels of public involvement your community is willing to participate in:

- ☐ Community Input Meetings/Open House (Required)
- ☐ Educational Sessions with SDDOT Staff
- ☐ Citizen member(s) on stakeholder team
- ☐ City Staff/Official Meetings
- ☐ Community Tour

AVAILABLE LOCAL FUNDING

Please list the maximum amount of local funding that will be available to complete this plan (City Engineering expenses, meeting space, meeting advertising, etc.).

\$ _____

AVAILABLE RESOURCES

Are there previous study reports, plans, base map information, photographs, guidelines or other items available for the SDDOT's use preparing this plan?

- ☐ Yes ☐ No ☐ Don't Know

If yes, please list:

Will the outcome of this plan result in replacing an existing local plan or guideline?

- ☐ Yes ☐ No ☐ Don't Know

Do you have a designated City Engineer or City Engineering Firm?

- ☐ Yes ☐ No

If yes, please list:
